



Government of Himachal Pradesh

**R F D**

(Results-Framework Document)  
for

Directorate of Prison

(2016-2017)

## Section 1: Vision, Mission, Objectives and Functions

### Vision

Our Vision is to achieve excellence in our responsibilities in providing Safe Custody, Care and Rehabilitation to the inmates so that the prisoners and public are proud of the services received by them.

### Mission

Our Mission is to provide SAFE, SECURE, CARING and HUMANE environment to inmates whether undertrial or convicted. Our mission is also to ensure effective parole supervision and to provide vocational training to all inmates for rehabilitation and proper reintegration as responsible citizens upon their re-entry into the community.

### Objectives

- 1 Execution of sentences awarded by the Courts.
- 2 Providing wage earning avenues in the Prisons.
- 3 Starting of Educational programmes from Indira Gandhi National Open University, National Institute of Open Schooling and other allied institutions inside the Prisons.
- 4 Granting parole/furlough to the convicts.
- 5 Placing of Pre-mature/Mercy Release Cases before the State Sentence Review Board.
- 6 Arrangement of Yoga/Meditation camps in Prisons.
- 7 Making the environment of Prisons tension free.
- 8 Arrangement of De-addiction camps in Prisons.

### Functions

- 1 To make arrangements for the educational advancement of inmates.
- 2 Custody being the basic function of prisons, appropriate security arrangements shall be made in accordance with the need for graded custody in different types of institutions.
- 3 To generate wage earning opportunities to the inmates, the Prisons Department, Himachal Pradesh has taken different initiatives in this regard like starting Mobile Canteens, Canteens in the Jail premises, making of Caps & Bags from Pine-needles, Shawls and various furniture items etc.
- 4 To reduce the overcrowding in the prisons.
- 5 To overcome the HIV/AIDS public health challenge, Integrated Counseling & Testing Centres (ICTC) have been established in the jails.
- 6 To realize these goals a "Wage Earning Scheme" is in existence in the Prisons Department under which prisoners are paid wages for the work done by them in the Prisons industries at the rates as fixed by the Government.

## Section 1: Vision, Mission, Objectives and Functions

- 7 To securely lodge the delinquents inside the prisons and correct their behaviour.
- 8 To generate wage earning opportunities to the inmates.
- 9 Finding out income generating work for the prisoners.
- 10 To generate wage earning opportunities to the inmates.
- 11 To make arrangements for the educational advancement of inmates.
- 12 Finding out income generating work for the prisoners.

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[1] Execution of sentences awarded by the Courts.	15.00	[1.1] Preparation of Release Diary.	[1.1.1] Time taken in preparing the Release Diary.	Days	7.50	10	11	12	13	14
		[1.2] Inspection of Release Diary.	[1.2.1] Number of inspection carried out.	Number	7.50	50	45	40	35	30
[2] Providing wage earning avenues in the Prisons.	20.00	[2.1] Tailoring centres in Prisons.	[2.1.1] Number of inmates deployed in tailoring.	Number	3.00	83	74.7	66.4	58.1	49.8
		[2.2] Weaving/carpet making/Carpentry work.	[2.2.1] Number of inmates deployed in weaving/carpet making.	Number	3.00	63	56.7	50.4	44.1	37.8
		[2.3] Setting up of Bakery unit in Prisons.	[2.3.1] Number of inmates deployed in Bakery Unit	Number	4.00	27	24.3	21.6	18.9	16.2
		[2.4] Dairy farming in Prisons.	[2.4.1] Number of inmates deployed in Dairy farming.	Number	3.00	48	43.2	38.4	33.6	28.8
		[2.5] Mobile Canteens in Prisons.	[2.5.1] Number of inmates deployed in Mobile Canteen.	Number	4.00	12	10.8	9.6	8.4	7.2
		[2.6] Vegetable cultivation & floriculture in Prisons.	[2.6.1] Number of inmates deployed in floriculture.	Number	3.00	58	52.2	46.4	40.6	34.8
[3] Starting of Educational programmes from Indira Gandhi National Open University, National Institute of Open Schooling and other allied institutions inside the Prisons.	15.00	[3.1] Selection of convict-teachers in Prisons.	[3.1.1] Number of inmates selected.	Number	7.50	18	16.2	14.4	12.6	10.8
		[3.2] Selection of inmates requiring education in Prisons.	[3.2.1] Number of inmates selected for getting education.	Number	7.50	133	119.7	106.4	93.1	79.8

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
[4] Granting parole/furlough to the convicts.	15.00	[4.1] Number of convicts to whom parole/furlough sanctioned.	[4.1.1] Number of convicts.	Number	7.50	452	406.8	361.6	316.4	271.2
		[4.2] Time taken in sanctioning of parole/furlough.	[4.2.1] Time taken.	Days	7.50	60	66	72	78	84
[5] Arrangement of Yoga/Meditation camps in Prisons.	5.00	[5.1] Contacting the volunteers/N.G.Os. to organize such camps.	[5.1.1] Number of these camps	Number	2.50	50	45	40	35	30
		[5.2] Number of prisoners benefited from such camps.	[5.2.1] Number of prisoners	Number	2.50	1900	1710	1520	1330	1140
[6] Making the environment of Prisons tension free.	5.00	[6.1] Number of prisoners assessed secretly how many of them feel tension free.	[6.1.1] Number of inmates	Number	5.00	1930	1737	1544	1351	1158
[7] Arrangement of De-addiction camps in Prisons.	5.00	[7.1] Number of such camps organized.	[7.1.1] Number of camps	Number	2.50	20	18	16	14	12
		[7.2] Number of inmates benefited.	[7.2.1] Number of inmates	Number	2.50	70	63	56	49	42
* Annual Plan Performace	4.00	Achievements made under Plan Schemes.	Financial Achievement made against budget allotted for the year	%age	2.0	100	90	80	70	60
		Achievements made under Flagship Programmes.	Percentage Achievement made against Target fixed for the year	%age	2.0	100	90	80	70	60
* Twenty Point Programme	2.00	Physical Achievements made under Twenty Point Programme	Percentage Achievement made against Target fixed for the year	%age	2.0	100	90	80	70	60
* Budget Assurances	2.00	Progress on Budget Assurances.	Percentage of assurances fulfilled	%age	2.0	100	90	80	70	60

\* Mandatory Objective(s)

## Section 2: Inter se Priorities among Key Objectives, Success indicators and Targets

Objective	Weight	Action	Success Indicator	Unit	Weight	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
* Efficient Functioning of the RFD System	10.00	Timely Submission of Final RFDs	On Time Submission of Final RFD	Date	3.0	31/10/2016	10/11/2016	21/11/2016	30/11/2016	05/12/2016
		Timely Submission of Draft RFD.	On Time Submission of Draft RFD	Date	4.0	15/07/2016	20/07/2016	25/07/2016	30/07/2016	05/08/2016
		Timely Submission of Achievements.	On Time Submission of Achievement	Date	3.0	30/04/2017	10/05/2017	20/05/2017	30/05/2017	05/06/2017
* Receipt of funds under EAP	2.00	Increase of funds from the previous year under EAPs	Percentage increase from the previous year	%age	2.0	25	20	15	10	5

\* Mandatory Objective(s)

### Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 14/15	Actual Value for FY 15/16	Target Value for FY 16/17	Projected Value for FY 17/18	Projected Value for FY 18/19
[1] Execution of sentences awarded by the Courts.	[1.1] Preparation of Release Diary.	[1.1.1] Time taken in preparing the Release Diary.	Days	10	10	10	10	10
	[1.2] Inspection of Release Diary.	[1.2.1] Number of inspection carried out.	Number	80	86	90	95	100
[2] Providing wage earning avenues in the Prisons.	[2.1] Tailoring centres in Prisons.	[2.1.1] Number of inmates deployed in tailoring.	Number	90	83	90	90	90
	[2.2] Weaving/carpet making/Carpentry work.	[2.2.1] Number of inmates deployed in weaving/carpet making.	Number	77	63	70	72	72
	[2.3] Setting up of Bakery unit in Prisons.	[2.3.1] Number of inmates deployed in Bakery Unit	Number	--	27	32	35	38
	[2.4] Dairy farming in Prisons.	[2.4.1] Number of inmates deployed in Dairy farming.	Number	50	48	55	58	60
	[2.5] Mobile Canteens in Prisons.	[2.5.1] Number of inmates deployed in Mobile Canteen.	Number	--	12	15	18	20
	[2.6] Vegetable cultivation & floriculture in Prisons.	[2.6.1] Number of inmates deployed in floriculture.	Number	60	58	60	62	65
[3] Starting of Educational programmes from Indira Gandhi National Open University, National Institute of Open Schooling and other allied institutions inside the Prisons.	[3.1] Selection of convict-teachers in Prisons.	[3.1.1] Number of inmates selected.	Number	25	18	20	22	25
	[3.2] Selection of inmates requiring education in	[3.2.1] Number of inmates selected for getting	Number	65	133	150	155	160

### Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 14/15	Actual Value for FY 15/16	Target Value for FY 16/17	Projected Value for FY 17/18	Projected Value for FY 18/19
	Prisons.	education.						
[4] Granting parole/furlough to the convicts.	[4.1] Number of convicts to whom parole/furlough sanctioned.	[4.1.1] Number of convicts.	Number	710	452	530	600	650
	[4.2] Time taken in sanctioning of parole/furlough.	[4.2.1] Time taken.	Days	60	60	60	60	60
[5] Arrangment of Yoga/Meditation camps in Prisons.	[5.1] Contacting the volunteers/N.G.Os. to organize such camps.	[5.1.1] Number of these camps	Number	47	50	50	52	52
	[5.2] Number of prisoners benefited from such camps.	[5.2.1] Number of prisoners	Number	1300	1900	1930	1950	1950
[6] Making the environment of Prisons tension free.	[6.1] Number of prisoners assessed secretly how many of them feel tension free.	[6.1.1] Number of inmates	Number	1600	1930	1950	1950	1960
[7] Arrangment of De-addiction camps in Prisons.	[7.1] Number of such camps organized.	[7.1.1] Number of camps	Number	16	20	24	25	28
	[7.2] Number of inmates benefited.	[7.2.1] Number of inmates	Number	55	70	72	74	76
* Annual Plan Performace	Achievements made under Plan Schemes.	Financial Achievement made against budget allotted for the year	%age	--	90	90	--	--
	Achievements made under Flagship Programmes.	Percentage Achievement made against Target fixed for the year	%age	--	90	90	--	--

\* Mandatory Objective(s)



### Section 3: Trend Values of the Success Indicators

Objective	Action	Success Indicator	Unit	Actual Value for FY 14/15	Actual Value for FY 15/16	Target Value for FY 16/17	Projected Value for FY 17/18	Projected Value for FY 18/19
* Twenty Point Programme	Physical Achievements made under Twenty Point Programme	Percentage Achievement made against Target fixed for the year	%age	--	90	90	--	--
* Budget Assurances	Progress on Budget Assurances.	Percentage of assurances fulfilled	%age	--	90	90	--	--
* Efficient Functioning of the RFD System	Timely Submission of Final RFDs	On Time Submission of Final RFD	Date	--	10/10/2015	10/11/2016	--	--
	Timely Submission of Draft RFD.	On Time Submission of Draft RFD	Date	--	10/06/2015	20/07/2016	--	--
	Timely Submission of Achievements.	On Time Submission of Achievement	Date	--	10/05/2015	10/05/2017	--	--
* Receipt of funds under EAP	Increase of funds from the previous year under EAPs	Percentage increase from the previous year	%age	--	--	20	--	--

\* Mandatory Objective(s)

**Section 4:  
Acronym**

Sl.No	Acronym	Description
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**Section 4:**  
**Description and Definition of Success Indicators and Proposed Measurement Methodology**

SI.No	Success indicator	Description	Definition	Measurement	General Comments
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## Section 5 : Specific Performance Requirements from other Departments

Location Type	State	Organisation Type	Organisation Name	Relevant Success Indicator	What is your requirement from this organisation	Justification for this requirement	Please quantify your requirement from this Organisation	What happens if your requirement is not met.
State Government		Departments	SC/OBC and Minority Affairs Department	[11.2.1] Time taken.	Report in r/o Pre-mature release/mercy cases before the Sentence Review Board	Their report is necessary requirement for the consideration of Pre-mature release/Mercy cases of the convicts.	This information is required in time bound manner	The hurdle will arise in timely consideration of Pre-mature release/Mercy cases of the convicts.

## Section 6: Outcome/Impact of Department/Ministry

Outcome/Impact of Department/Ministry	Jointly responsible for influencing this outcome / impact with the following department (s) / ministry(ies)	Success Indicator	Unit	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
1 Improved financial position of prisoners.	District Administration, Police Department.	Number of Prisoners whose financial position enhanced.	Number	520	500	550	560	570
2 Inmates benefited from Parole/furlough.	District Administration, Police Department.	Number of inmates who availed parole/furlough during the Financial year	Number	709	452	530	600	650
3 Achievement of higher education through IGNOU in Prisons.	IGNOU	Inmates who achieved higher education in prisons through IGNOU	Number	92	133	150	155	160
4 Many prisoners de-addicted	Health Department	Number of Prisoners de-addicted during the Financial Year.	Number	60	70	72	74	76
5 Tension free environment of Prisons	NGO's like Gaytri Parivar, Art of Living etc.	Prisoners who became tension free during the year.	Number	1650	1930	1950	1950	1952